



Job Announcement GIS & Asset Management Coordinator

The **Mukilteo Water & Wastewater District (MWWD)** is accepting applications for the position of **GIS & Asset Management Coordinator** position. Under direction of the Engineering Manager, the successful candidate will be responsible for overseeing all activities related to the planning, design, development, and maintenance of the District's Geographic Information System (GIS) and Asset Management Programs.

The position requires any equivalent combination of education and experience that provides the applicant with the qualifications needed to perform in GIS & Asset Management Coordinator position. A typical way to obtain the knowledge and abilities would be at least three years of progressively responsible experience with GPS, ArcGIS, and ESRI geographic systems, and Asset Management programs and a bachelor's degree in engineering, geography, computer technology, GIS, information technology, or related field. Experience working in the water and wastewater industry strongly preferred.

Please see the complete job description for further details on the responsibilities and duties for this position.

The pay range for this position is Grade 16: **\$7,502 - \$9,585 per month, dependent upon experience and qualifications.** The District offers a competitive and comprehensive benefits package that includes medical, dental, group term life insurance, long term disability coverage, State of Washington PERS retirement, deferred compensation 457 plan which includes a 2% employer match, and participation in a Health Reimbursement or Health Savings Account program to save for current and/or future health-related expenses.

Application Process

This position will remain open until filled, please submit all application materials including a cover letter and resume by Sunday, October 16, 2022, at 11:59 p.m. to be considered during the first review of applicants. You are encouraged to include examples of your work product.

Please visit <https://www.mukilteowwd.org/Jobs.aspx> for a complete job description and to apply online.

- Interviews are tentatively schedule for November 7, 2022

Failure to submit all required application materials may lead to disqualification from the selection process.

For questions about this recruitment or other information related to employment please contact **Kendra Hovis, Executive Assistant-HR Administrator at (425) 355-3355 or hr@mukilteowwd.org**. Prior to employment, a criminal history background check, drug test, and reference checks will be conducted on the top candidates. The District is an Equal Opportunity Employer and maintains policies for a drug-free and smoke-free work environment.